

## 3 SIMPLE STEPS TO REGISTER for HEART CAFE ONLINE



### 1. To Register

- Enter the School Shop Online Link through the Northgate State School Website or by entering <https://tuckshop.schoolshoponline.net.au/northgatess/index.aspx>
- Select the 'Tuckshop Online'
- Register as a Parent (You will be offered the option to activate the eWallet).
- Register your Child(ren).

You can also register or add children later if you wish (go to My Account and Add Student).

### 2. To Order

- Select **Tuckshop** from the **Home Page**
- For Tuckshop, select the **Delivery Date, Student Name and Session.**
- Choose your item(s) and **Add to Cart.**
- Select **Checkout**

### 3. To Pay

There are three payment options: **Credit Card, PayPal** or **eWallet**

- Select the Payment Method from the drop-down menu.
- Complete the details and submit the payment.

You can view your transactions in the 'My Account' section of the site.  
You will receive an email confirmation and receipt for your records.

### eWallet

There is a facility to use the financial module with schoolshoponline called eWallet. This allows you to deposit funds into the account and draw on the funds for your purchases.

### An important notice about Fees and Charges

There are some fees and charges associated with using the shop online web site to order meals and snacks from our Northgate Heart Café. Please consider them carefully to choose the payment option which suits you best.

- Per order (an order may cover multiple days) - 20 cent service fee
- For transfer to eWallet - 30 cent charge per transaction
- For payments made by credit card - 1.5% of transaction
- For payments made by PayPal - 30 cents + 1.5% of transaction

### For further questions:

There is a 'FAQ' section in the site where you can read more about the services.